

Dear Students:

- Please download a volunteer application from the website and turn it into the volunteer coordinator via fax, email, snail mail or hand deliver it into the aquarium.
- You must attend both volunteer trainings before you can begin volunteering. Volunteer trainings are held once a month.
- Volunteers are required to volunteer for two hours a week for a three month commitment. This totals roughly 20 hours. If your community service requirements are less than this, we still ask that you stay the entire three months.
- The volunteer coordinator will write you a letter of completion or sign the appropriate papers after your three month commitment, per your request. (If you need to turn in your community service paper before your three month commitment is over, you must sign an agreement stating that you will finish your three months).
- Do not wait until the last minute to request service hours. We cannot accommodate any special requests or schedules.
- Remember that you are representing the Roundhouse Aquarium while completing your service hours. Please dress and act accordingly.
- If you have any questions, please contact the volunteer coordinator yourself. (DO NOT HAVE YOUR PARENT DO THIS FOR YOU.)
- The Roundhouse is a fun and exciting place to learn and develop skills while educating people about the ocean and its inhabitants. We look forward to your help!